

1. The meeting was called to order at 6:05 pm.
2. The Pledge of Allegiance was led by Harold Merritt.
3. Roll Call: Neil Duncan, Jack Davis, Mayor Moser, and Harold Merritt were present. Kevin Sair was excused. Nathan Bronemann took minutes. Legal Counsel was excused. Rod Mills and Kelly Crane of Ensign Engineering were present.
4. Declarations of conflict of interests  
  
None stated.
5. Discussion and possible action on a providing sewer and water will serve letters to Little Creek Land Co.

Rod Mills explained that a will serve letter was generally a formality. He recommended that the board do more work to specify their expectations on the sewer systems.

Harold Merritt said they would need to know the specifics to issue the letter.

Rod Mills said if they needed to move forward the District would normally issue a letter without specifics.

Mayor Moser said that in order for the Town to approve any project they would need a will serve letter.

There was discussion and clarification on the development process.

Motion made by Neil Duncan to issue the will-serve letter. Mayor Moser seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, Mayor Moser-yes, Harold Merritt-yes. The motion passed 4/0.

6. Acquisitions – Harold Merritt  
  
Nothing to report.

7. Funding – Kevin Sair

Rod Mills reported that the USDA had obligated the \$2.3+ million dollars for upgrading the system. He said they now had to bid the project.

Harold Merritt asked if the District would be writing checks.

Kelly Crane said the District would cut a check, but that they would have to wait about 30 days for the funds to be approved and deposited into the District's account so the check could be issued.

8. Operations – Neil Duncan

Neil Duncan asked how small the proposed new tank would end up with the cut in funding.

Rod Mills said they projected that 300,000 gallons would be sufficient.

Neil Duncan asked about the progress on the telemetry.

Rod Mills said the process had begun and that some equipment had been installed and other equipment ordered.

Neil Duncan asked about the status of a backup pump.

Rod Mills said that was their top priority and they were working on it.

9. Resource Management – Mayor Moser

a. Discussion and possible action on pre-purchase liabilities (see folder)

Mayor Moser explained that they had received a couple letters stating that property owners had prepaid for water services with documentation. He said the cost of providing those services would have to be evaluated and pulled from the water bank.

Rod Mills explained that they would need to extract the amount of the value assigned from the water bank. He added that there was also an administrative fee included.

Motion made by Mayor Moser to have Ensign Engineering assign value to the water services in question in order to pull that amount from the water bank. Jack Davis seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, Mayor Moser-yes, Harold Merritt-yes. The motion passed 4/0.

Mayor Moser said the board needed to determine that amount of money they wanted to retain in the checking account so the District could begin to repay the debt owed to the Town of Apple Valley.

Rod Mills said the State funding program did not require recapitalization, but the USDA did require recapitalization to take place.

Mayor Moser asked Rod Mills to let the District board know the amount they needed to recapitalize so they could begin to repay the Town.

10. Development – Jack Davis

Nothing to report.

11. Review of Policies and Procedures

Nothing to discuss.

12. Sewer

Nothing to discuss.

13. Consent Calendar - Income and Expenses

Motion made by Neil Duncan to adopt the consent calendar. Jack Davis seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, Mayor Moser-yes, Harold Merritt-yes. The motion passed 4/0.

14. Consider approval of minutes:

a. August 7, 2013 Regular Meeting Minutes

Motion made by Mayor Moser to approve the August 7, 2013 regular meeting minutes. Jack Davis seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, Mayor Moser-yes, Harold Merritt-yes. The motion passed 4/0.

15. Request for a closed session

None requested.

16. Adjournment

Motion made by Mayor Moser to adjourn the meeting. Neil Duncan seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, Mayor Moser-yes, Harold Merritt-yes. The motion passed 4/0.

Meeting adjourned at approximately 6:54 PM.

Date approved: \_\_\_\_\_

ATTEST BY: \_\_\_\_\_

Nathan Bronemann

\_\_\_\_\_

Chairman Harold Merritt